HAZEN CITY COMMISSION **REGULAR MEETING** MAY 17, 2010

The regular meeting of the Hazen City Commission was called to order on May 17, 2010 at Hazen City Hall beginning at 5:30 p.m.

Members Present: President Schramm, Vice President Axtman, Commissioner Link, Commissioner Krause

Member Absent: Commissioner

Others Present: Auditor Bohrer, Planner Frovarp, Attorney Donovan, Joe Boutillier, Street Supt Quast

Minutes: Link moved to suspend the reading of the minutes from May 3 and 6, 2010 and approve them as presented, second by Axtman. Roll call: All members voted aye. Motion carried.

Agenda: Axtman moved to approve to agenda with additions, second by Krause Roll call: All members voted aye. Motion carried.

PROPANE - BID LETTING

Donovan opened the bids from Mel Roth Oil and Cenex. Mel Roth Oil Company bid \$1.39 per gallon for up to 30,000 for a total of \$41,700. Cenex bid \$1.36 for up to 30,000 gallons. Axtman moved to accept the bid from Cenex for \$1.36 per gallon, to be delivered on a "keep full status" from June 1, 2010 to May 31, 2011. Second by Link. Roll call: Axtman aye, Link aye, Krause aye, Schramm aye,

CONSULTATION WITH ATTORNEY Flood Protection Reimbursement

Link moved to approve the Flood Protection Reimbursement Resolution for Flood Protection District 2010-1, second by Axtman. In discussion, this resolution is necessary if the city plans to pay project costs and later be reimbursed from the bond issue. Roll call: Link aye, Krause aye, Schramm aye, Axtman aye, motion carried.

Cascade Homes

Bohrer updated the commission on financing options presented by Dougherty & Co. LLC, The Union Bank and Union State Bank for financing up to \$400,000.00 for infrastructure improvements on Blocks 2, 4,5,6,7, and 8 in Lewis and Clark Subdivision. Link moved to approve the financing option from "The Union Bank" for a \$400,000.00 draw-down line of credit with a fixed interest rate of 3.75% and to hold a deposit account with their bank for all money received from the Tax Increment Financing District (TIF). Second by Axtman. In discussion Attorney Donovan stated that the securities for repayment of the loan are from the Sales Tax funds. If you approve this option, Donovan will revise the plan offer and notify Cascade the cities financing plan and

NOTICE OF INTENT TO AMEND **ADMINISTRATIVE RULES**

relating to closing the metrology laboratory, determining corridor size, letters of intent, and requests for jurisdictional determinations in energy conversion and transmission facility siting cases, standardizing the content and format of annual reports tracking renewable electricity and recycled energy, implementing the requirement that the commission's wind farm decommissioning rules address present and future natural resource development, and repealing inconsistent language regarding practice before the

Public Service

will hold a public hearing to address proposed changes to the N.D. Admin. Code.

Commission Hearing Rm. 12th Floor **State Capitol** Bismarck, ND Wed., July 14, 2010 1:30 p.m.

A copy of the proposed rules may be obtained by writing the Public Service Commission, 600 Boulevard Ave., Dept. 408, Bismarck, ND 58505-0480 or by calling (701) 328-2400, toll free 1-877-245-6685 or Relay North Dakota TTY: 1-800-366-6888. This information is also available to view on our web site at www.psc.state.nd.us under Formal Actions/ Case Search. Also, written comments may be submitted to the Public Service Commission at the above address, until July 26, 2010. If you plan to attend the public hearing and will need special facilities or assistance relating to a disability, please contact the Public Service Commission by telephone or by writing to the address above at least 24 hours prior to the public hearing.

Tony Clark, Commissioner Kevin Cramer, Chairman Brian P. Kalk, Commissione

that no special assessment district will be created in this area. If Cascade Homes approves the offer, we'll continue with the TIF District. From that point forward, Cascades Homes will form a new organization called; Hazen Hospitality Associates (HHA). We will continue working with John Dunlap and HHA on the TIF.

We are grateful that both Union State Bank and The Union Bank are comfortable investing in our community. Roll call: Krause aye, Schramm aye, Axtman aye, Link aye, motion carried.

Work Order #4 -Antelope Creek 2010 Flood Protection District

Link moved to approve Work Order #4 Antelope Creek Flood Control Project in amount of \$87,884.00 Second by Krause. In discussion Link reported the Water Resource District had previously approved this work order. Link added that if property surveys or right-of-way acquisitions are required to construct the project, they will be performed at an hourly rate as indicated in the fee schedule. Hours for this service are not included in this work order. Roll call: Schramm aye, Axtman aye, Link aye,

Krause aye, motion carried.

APPROVAL OF BUILDING PER-MITS

Site Authorizations - HWS Assoc. Link moved to approve two site authorizations to conduct games of chance under the license granted by the Attorney General of the State of ND for (Box's Bar and Jimmy's Lounge) to Hazen Winter Sports Association. Second by Axtman. Roll call: Axtman aye, Link aye, Krause aye, Schramm aye, motion carried.

Free City Hall Rent - Star Equestrian

Axtman moved to approve Free City Hall rent to Star Equestrian 4-H Club for the Jenny Barwick Benefit held on May 21, 2010, subject to the \$50 kitchen fee. Second by Krause. Roll call: Link aye, Krause aye, Schramm aye, Axtman aye, motion carried.

Dan Jangula -Variance

Link moved to approve the 2 1/2 foot side yard variance request from Dan Jangula for a garage addition on Lot 5 Block 44, Fifth Addition. Second by Axtman, Roll call: Krause aye, Schramm aye, Axtman aye, Link aye, motion carried.

Eli Puckett Lot Purchase

Link moved to approve a lot purchase to Elijah and Chantel Puckett describe as Lot 9 Block 3 West Hazen Addition for the of \$7676.36 plus \$125 legal fees and to assume the special assessments of \$1216.62. Second by Axtman. Roll call: Schramm aye, Axtman aye, Link aye, Krause ave, motion carried. REPORTS

President: None

Water/Sewer Commissioner: Link reported the tipping fees for the month of April are under budget. He updated the commission on payments on the new water meters. He also updated the commission on four meters accounts, the city has not received responses or payments. Another letter has gone out to these individuals reminding them to contact the city for a payment on the meter. If no payment is made, a notice will be issued to that property owner and their water will be turned off.

Street Commissioner: Absent

Finance: Axtman reported this Wednesday, May 19, will be the first Land Use Planning Committee meeting, starting at 5:00 at city hall.

Bohrer met with the ND Dept of Transportation and Small Urban & Rural Transit Center (SURTC) to gather information that is being study to identify ways that public transportation can be better coordinated to improve mobility for residents and assure that limited federal and state money is directed at transit is spent most efficiently.

The busing program will coordinated with Hazen Park District again this year for bus transportation to summer activities. Anyone needing a summer bus pass should contact Hazen Busing. Summer Busing Hours began June 1st from 8:30 to 1:00 Monday - Friday and every

Wednesday to Bismarck. Police/Fire: Krause reported that this Thursday, May 20th is Arbor Day. The 24th Annual Tree Give-a-way will take

place across from City Hall in the City Parking Lot. Trees will be given away starting at 4:00 p.m. until gone.

OLD BUSINESS

KLJ - EECBG Contract

Axtman moved to approve the EE-CBG Contract with Kadrmas Lee & Jackson for \$7900 to administrator the Energy Grant. Second by Link. This grant is for improvements that were discovered from the Energy Audit. Work will be done to City Hall, Fire Hall, City Shop and the Armory. Roll call: Krause aye, Schramm aye, Axtman aye, Link aye, motion carried.

Vanguard Appraisal Update.

Steve updated the commission on the eight Vanguard Appraisal agents who started appraising residential and commercial buildings today. All are wearing the ID badges. They started from the outer edge side of city limits and are working there way to the center of city limits. They plan on being completed in eight days.

We have been getting calls from homeowners. To ease the homeowners concerns, Frovarp stated, we've visited with them on the procedure and would like to inform the public, Vanguard has completed the appraisal process in Mclean County in the last year, including the cities of Riverdale, Washburn, Garrison, Underwood and etc.

Bohrer informed the commission on more ways the city is informing the public. We're all aware of the articles written in the paper and minutes and the discussion the city has had with Vanguard and the County in the past six months. Chris wrote a nice article in the May 6th Edition. In addition the city has notified the public by these other methods: The Access Channel; School Coordination/Notice sent home with school children; Left notices at the Banks; at Krause Super Valu; Notice to the Chamber Office and HCD (They'll help get the information out); Called the Day Care Providers and notified them of agents coming to their

NEW BUSINESS

Uiteig Engineers - Flood Improvement District Payment

Link moved to approve the payment of \$33,410.86 to Ulteig Engineers for work done on the Antelope Creek Flood Control Evaluation and West Hazen Tributary Evaluation. Second by Krause. Roll call: Schramm aye, Axtman aye, Link aye, Krause aye, motion carried.

April Financial Report

Axtman moved to approve the April Financial Report. Second by Link. Roll call: Axtman aye, Link aye, Krause aye, Schramm aye, motion carried.

Axtman moved to approve the paid and unpaid bills: May 7 Payroll Ck# 11314-11349 \$29670.51; Warrants # 11690-11735 Ameripride Linen 335.86, Blk Mountain Software 100, BCBS of ND 13773.60, Bobcat of Mandan 45.28, Border States Electric Supply 204.79, Cardmember Service 1637.85, CCCHC 30, Cenex 2739.77, CVB 1805.07, D&E Supply 328.39, Dacotah Paper 343.90, Alco 64.94, Ecolab 95.50, Electronic Communications 465, Hawkins Inc. 5, HCD 81.70, Hazen Hardware 541.88, Hazen Motor Co. 1044.26, Hazen Motor Farm Impl. 81.92, Hedahls 32.32, Hiway Express 1151.49, Interstate Battery 75.92, Johnson Lumber Inc. 98.41, Kelly Weisz 94, Ken Link 25.26, Krause Super Valu 101.70, Maas Electric 84.60, Matthew Bender 99.52, Mel Roth Oil 867.20, Mercer Co. Treasurer 3632, Midwest Business Systems 578.39, MDU 5003.27, ND Dept of Health 32, ND State Auditor's Office 165, NAPA 503.30, ND One Call 49.40, P. Rahn 98. Power Plan 212.75, roughrider Electric Coop Inc. 3112.13, Sakakawea Medical Center 55.36, SBM Inc. 7.18, S.Frovarp 30, Ulteig Engineers 34935.73, Verizon Wireless 266.39, WRT 763.89. Second by Link. Roll call: Link aye, Krause aye, Schramm aye, Axtman aye, motion

There being no further business the meeting was adjourned at 6:43 p.m. Delmar Schramm, President Sandra K. Bohrer, City Auditor

(6-17-10)

PUBLIC NOTICE

The Mercer County Commission will be making board appointment to the following board at the July 7, 2010 Commission Meeting. The Commission is requesting that any person interested in serving contact one of the County Commissioners or the County Auditor. To be eligible for appointment, persons must reside within Mercer County.

Mercer County Water Board - one (1) appointment for term expiring 12/31/2012

(6-17-10-6-24-10)

HAZEN BOARD OF EQUALIZATION MAY 24, 2010 HAZEN CITY HALL

Members Present: President Delmar Schramm, Vice President Myra Axtman, Commissioner Mike Peterson, Commissioner Mike Krause, Commissioner Ken Link.

Others Present: Assessor Steve Frovarp, Auditor Sandy Bohrer.

President Schramm reconvened the recessed meeting of April 13 at

Frovarp said anyone who's value increases by 10% or more, regardless of the reason, must be sent a

Notice of Increase. He said he sent out 65 such notices about half were because of new construction be it a new home, addition to a home or garage, etc. the other have had to do with the sales price of the property. He said there were also couple sent because tax exemptions had expired.

He said he has not received any comments. He said there were other minor adjustments to some properties.

Motion by Axtman to approve the adjustments made by the assessor, second by Peterson. Roll Call: Axtman aye, Peterson aye, Schramm aye, Krause aye, Link ave.

There being no further business the meeting was adjourned at 6:00 pm. Delmar Schramm, President Steve Frovarp, Assessor

(6-17-10)

ABBREVIATED NOTICE OF INTENT TO AMEND ADMINISTRATIVE RULES

relating to Underground Storage Tanks

North Dakota Department of Health

will hold a public hearing to add proposed changes to the N.D. Adi Code Chapter 33-24-08, Techn Standards and Corrective Ac Requirements for Owners Operators of Underground Stor

ND Dept. of Health 4th Floor Conference Rm 918 E. Divide Ave. Bismarck, ND Wed., July 14, 2010 1:30 p.m. CDT

A copy of the proposed amendments to be obtained by writing the North Dal Dept. of Health, Division of Wa Management, 918 E. Divide Ave., Floor, Bismarck, ND 58501-1947 calling 701-328-5166. The propo amendments can also be reviewe downloaded from the Division's web www.ndhealth.gov/v

PublicNotices.aspx. Written comme on the proposed amendments may submitted to the above mailing addr until July 24, 2010. If you plan to att the public hearing and will need spe facilities or assistance relating to disability, please contact the Division the above phone number or address least seven (7) days prior to the pu hearing.

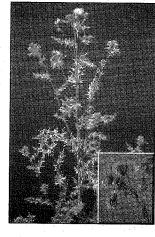


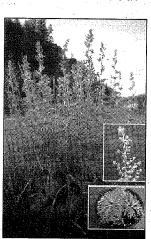
PUBLIC NOTICES

www.ndpublicnotices.com

Mercer County Farmers & Ranchers 80/20 Cost Share Program

The County Weed Board cost share program is available, for control of Canada Thistle and Absinth Wormwood.





The two chemicals available are Milestone and Curtail. The County Weed Board will pay 80 percent, the landowner 20 percent. Please call now to reserve your chemical.

Call Mercer County Weed Officer, Brad Seifert at 873-5154 or 870-0595 or one of these area directors:

Melvin Schlender: 948-2294

Don Reichenberg: 748-2015

Ryan Flemmer: 873-5316

Mike Connolly: 983-4634

Ivan Keller: 873-5535

Richard Scheid: 748-5679

Robert Berger: 794-3134